Covenant University Policy on Conference Support

Considering the relevance of conferences and publications to the global academic ranking of the University, the following are presented:

1. *Sponsorship Eligibility*

   i. The faculty must be on a full-time employment.
   ii. The faculty must have spent at least one (1) academic session in the University.
   iii. The faculty must be minimum an Assistant Lecturer.
   iv. In the case of Ph.D students, they must have defended their Ph.D proposals.
   v. There must be evidence of appreciable participation in lectures and other activities of the Department by the faculty.
   vi. Any other category shall require special recommendations and sponsorships.

2. *National Conference Support*

Each category of Faculty shall enjoy full sponsorship in terms of: Registration, Transportation, Accommodation, Feeding and Out-of-station allowances.

3. *Sponsorship of CPCI, ISI Indexed and Scopus Conferences*

Faculty may be considered for full sponsorship by the University Management on recommendation for group attendance, with sufficient evidence that the group belongs to the same Research Cluster as evident in the papers to be presented. To this end, the University shall sponsor the following:

   i. A minimum of two (2) full papers (not posters) will be required to qualify for full sponsorship of one author.
   ii. In the case of one (1) accepted paper, the University shall encourage the faculty to register for the option of a virtual presentation/paper registration.
   iii. Posters can also be accepted for virtual presentation/paper registration.

iv. Multiple authorship, with international co-authors, is encouraged.

v. Only conferences with open access proceedings will be sponsored henceforth.

vi. Conferences with prospect of papers becoming book chapters/Journal papers will be prioritized (with sufficient proof).

vii. Applicants for sponsorship are required to attach comprehensive proof of all claims (e.g. call for papers, evidence of SCOPUS/ISI Indexing, full paper, flight booking, evidence of open access, etc) to their applications. See next page for sample of SCOPUS page required.

viii. Only journal/conferences currently indexed at the time of application will be considered.

ix. In exceptional cases, clusters within the Department shall be supported that is, a group of individuals having the required publications accepted in the desired outlets shall be supported by the University Management.

4. *Frequency of Support*

i. Each faculty shall benefit from the University's support on a yearly basis provided the specified criteria are met; only one faculty per session.

ii. The University Management shall not support multiple conferences for one faculty. However, other members of a Research Cluster shall be encouraged to attend the conference.

iii. The University Management shall encourage group support for Supervisors and supervisees for up to 8 or 10 papers.